

# Late Slip

Name #

Teacher

Grade

Assignment

Today's date \_\_\_\_\_

Assignment due date \_\_\_\_\_

## Reason for missing assignment:

- ☐ Absent for personal/health reasons - Date(s) absent \_\_\_\_\_
  - If absent on the day an assignment is given, two extra days are allotted to finish the assignment
    - o New due date (2 days after original due date) \_\_\_\_\_
  - If absent on a day an assignment was due (if one could not turn it in online), one extra day is allotted
    - o New due date (1 day after original due date) \_\_\_\_\_
  - If assignment was turned in after extended due date, please check another reason
- ☐ Absent for school or activity reasons
- ☐ Forgot to do assignment
- ☐ Chose not to do assignment
- ☐ Completed assignment but left it at home
- ☐ Other – please explain:

## Where is the completed assignment?

- ☐ Attached to this page
- ☐ Turned in on Google Classroom
- ☐ Other:

## Calculate:

- ☐ 0 days (within two allotted days for absence) – 0%
- ☐ 1 day late – 10%
- ☐ 2 days late – 20 %
- ☐ 3 days late – 30%
- ☐ 4 days late – 40%
- ☐ 5 days late – 50%

## How to do better next time: